FILING FOR CALIFORNIA
UNEMPLOYMENT INSURANCE (UI):
HOW TO DETERMINE YOUR JOB TITLE/CLASSIFICATION ON
THE ONLINE APPLICATION

Step-by-Step Guide
VISIT THE EMPLOYMENT DEVELOPMENT DEPARTMENT (EDD) WEBSITE

https://edd.ca.gov/Unemployment/UI_Online.htm
EDD/UNEMPLOYMENT ONLINE APPLICATION: FIRST STEPS

1. Login/Register
2. Start Application
3. Complete “General Information” Section
4. Complete “Last Employer Information” Section
AFTER FILLING OUT “GENERAL INFORMATION” AND “LAST EMPLOYER INFORMATION”, COMPLETE “EMPLOYMENT HISTORY” SECTION.

*Motion Picture Industry Members: For the purpose of Unemployment Insurance, the Payroll Companies are considered the Employers.
On the employment history page, scroll down to section labeled “Employment History” and then select “Private Employer” for question 2b.
YOU THEN WILL SELECT “ADD BUSINESS TYPE”
SELECT "SERVICES" FROM BUSINESS CATEGORY LIST AND CLICK SAVE.
NEXT SELECT "MOTION PICTURES" IN THE CATEGORY RESULTS, THEN CLICK SAVE.
YOU WILL AUTOMATICALLY RETURN TO THE EMPLOYMENT HISTORY PAGE UPON CLICKING SAVE. SELECT “ADD WORK TYPE” NEXT.
YOU WILL NEXT BE ASKED FOR YOUR WORK TYPE/JOB CLASSIFICATION. THE SCREEN WILL LOOK LIKE THE IMAGE BELOW.
YOU WILL THEN TYPE IN YOUR JOB TITLE/CLASSIFICATION.

BELOW ARE THE JOB TITLES FOR LOCAL 80
(TYPE THE TEXT EXACTLY AS SHOWN FROM COLUMN 2 BELOW INTO THE WORK FIELD SECTION ON THE ONLINE APPLICATION).

<table>
<thead>
<tr>
<th>LOCAL 80 JOB TITLE/CLASSIFICATION</th>
<th>TYPE THE TEXT EXACTLY AS SHOWN BELOW IN THE WORK FIELD SECTION ON THE ONLINE APPLICATION, THEN CLICK THE SEARCH BUTTON</th>
<th>SELECT FROM THE SEARCH RESULTS SECTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motion Picture Studio Grips, Crafts Service &amp; First Aid, IATSE Local 80</td>
<td>Grip GRIP GRIP (motion picture)</td>
<td></td>
</tr>
<tr>
<td>Grip</td>
<td>GRIP</td>
<td>GRIP (motion picture)</td>
</tr>
<tr>
<td>Crafts Service</td>
<td>LABORER</td>
<td>LABORER</td>
</tr>
<tr>
<td>First-Aid</td>
<td>FIRST-AID</td>
<td>FIRST-AID ATTENDANT</td>
</tr>
<tr>
<td>Marine/Lifeguard</td>
<td>GRIP</td>
<td>GRIP (motion picture)</td>
</tr>
</tbody>
</table>

*If you can not find your job title, please select closest match. This information is used for statistical reasoning and does NOT affect eligibility to collect Unemployment benefits.*
**EXAMPLE:** IF YOUR CLASSIFICATION WITH LOCAL 80 IS **FIRST-AID OR MEDIC**, TYPE “**FIRST-AID**” INTO THE WORK TYPE FIELD, **THEN CLICK THE SEARCH BUTTON** (IF YOU DON’T THE CLICK SEARCH BUTTON YOU WILL RECEIVE AN ERROR MESSAGE).

NEXT SELECT “**FIRST-AID ATTENDANT**” (FOUND IN COLUMN 3 ON THE PREVIOUS SLIDE), THEN CLICK SAVE.
ONCE YOU HAVE COMPLETED THE EMPLOYMENT HISTORY SECTION, CLICK NEXT AND COMPLETE THE ADDITIONAL INFORMATION SECTION.

*Please be sure ALL required fields are filled out.
Q2: Enter same text from question 1

Q3: Select “yes” and enter any date for 3a and 3b

Q4-Q7: Refer to screenshot on the left

Q8: Yes
- 8a-8c: Union info
- 8d-8f: Yes
- 8g: No
COMPLETE THE ONLINE APPLICATION.

FOR ADDITIONAL QUESTIONS REGARDING UNEMPLOYMENT INSURANCE CLAIMS, PLEASE CONTACT EDD OR LOCAL 80.